

LEARNING CONTRACT FOR INDEPENDENT STUDY – HSTRY 499

Student Name:

Student Number:

How may you be contacted?

Are you a history major? Yes/No

Faculty Name:

Number of Credit Hours Proposed for this Course:

Quarter/Year:

Will this course be taken S/NS? Yes/No

Reason for requesting independent study as opposed to enrolling in a regularly scheduled course:

Project description and purpose: What topics will be covered? What intellectual purpose will it serve?

Will the student and faculty member meet regularly throughout the quarter? Yes / No

If yes, how often and when?

Please specify the number of books and/or articles the student will read:

Attach a list of items to be read.

Please describe the written work the student will produce, including topics to be covered, numbers of papers to be produced, and the approximate length of the papers:

Will all the work be completed by the end of the quarter? Yes / No

If no, how will this be handled?

We have read the guidelines listed on the reverse and agree to the learning contract as outlined above.

Student Signature

Date

Faculty Signature

Date

For office use only:

SLN:

Entry Code:

Date:

Issued by:

GUIDELINES FOR INDEPENDENT STUDY – HSTRY 499

For Students:

Independent study work in the history department is intended for undergraduate student projects **only when there is no other way of accomplishing the desired work**. Students should have projects in mind when they approach faculty members to ask for mentorship.

Occasionally, it may be possible to use HSTRY 499 credits to add additional credits to a regular, five-credit course. For example, it may be more pragmatic for a student with 54 credits of history to attach one credit of HSTRY 499 to a lecture course instead of taking an additional five-credit course. These cases are subject to the guidelines listed on this page.

Please examine these guidelines carefully to ensure independent study is a good match for your goals.

- 1: Graduate and non-matriculating students from any department may not take this course under any circumstances.
- 2: This course is not offered Credit/No Credit. It is normally graded, but the student may opt to take the course Satisfactory/Not Satisfactory. Before choosing this option, please think carefully and discuss this with an adviser, as **courses taken S/NS may not be used to fulfill any requirement at the University** including general education, major, or minor requirements.
- 3: You may take a maximum of 15 credits of HSTRY 499 over the course of your study here, and you may take up to five credits in a single quarter.
- 4: It is your responsibility to maintain a copy of the learning contract at least until the grade for the course is posted.

For Faculty:

Faculty members are under no obligation to take on independent study projects with students, and indeed should not do so unless they feel they can be enthusiastic and available for the project. Below are guidelines to help you assess the student's independent study proposal.

- 1: Credit hours for the work should be assigned based on a one credit per three hours of work scale. For example, since a five credit independent study course counts for five credits of upper division history credit, it should be the same amount of work and scope as a regular five-credit lecture course or seminar.
-Assume that one or two monographs, plus one to two pages of writing, will create a workload sufficient to earn one credit. Using this rule, a three-credit independent study, for example, would require 3-6 monographs, as well as a writing assignment appropriate to the reading load.
- 2: Graduate students, whether acting as TAs or instructors, are not allowed to mentor independent study credits under any circumstances.
- 3: Normally, visiting and adjunct faculty, and lecturers do not mentor independent study.