

Banking Departmental Funding

Students who receive outside funding may bank up to three quarters of departmental funding awarded as part of their academic year (Fall, Winter, Spring Quarters) package. This banked funding, however, must be used during their sixth academic year in the program. Both five-year funding packages and the sixth additional year of banked funding are counted from the quarter of the student's admission into the History Graduate Program.

To initiate the process of banking funding, students must complete the below form as soon as they have accepted outside funding and no less than 30 days prior to the start of quarter in which the outside funds will be used. In cases in which one or two quarters of department funding, rather than a full academic year, are banked in exchange for outside funding, those quarters may also only be used in the sixth year of the program. Summer quarter funding is typically not part of the five-year funding package awarded to graduate students in the History Department and therefore may not be banked.

Please note that when banked funding is awarded it might not be the same type of funding as that which was relinquished. For example, if a graduate student relinquishes two quarters of TA funding in her third year of the program and wishes to bank this funding for the sixth year, the funding offered in the sixth year may come in the form of a RAship or fellowship, rather than a TAsip, or vice versa.

As with all five-year package funding, eligibility for banked funding is contingent upon annual submission of the Department's consolidated funding application, satisfactory performance of duties in service appointments, satisfactory progress in our program, and the continued availability of department funds.

Notification of Acceptance of Outside Funding and Plan to Bank Departmental Funding

As soon as you accept outside funding, you must answer questions one and two on this form, sign it, and submit it to the History Graduate Office. If you have a five-year funding package and would like to bank the departmental funding that you are relinquishing for use in your sixth year, please also answer the third question. This form should be submitted 30 days prior to the start of quarter in which the outside funds will be used.

Name _____

Date _____

1. I have accepted this outside funding:

2. Thus, I relinquish departmental funding for this quarter or these quarters:

Quarter: _____ Year: _____

Quarter: _____ Year: _____

Quarter: _____ Year: _____

3. I would like to bank the departmental funding that I am relinquishing for use in my sixth year in the History graduate program*: Yes _____ No _____

* History graduate students on five-year packages may bank a total of three quarters of academic-year departmental funding for use in their sixth year.

Signature _____